



Be the best you can be, every day

Site Allocation at North Downs Primary School

Admission to Reception is upon offer of a place being made by Surrey County Council's Admissions and Transport Team, for the following year's academic intake to North Downs Primary School.

Following parental acceptance with SCC, North Downs allocates each child a place at either the Brockham or Betchworth site, allowing for an even distribution of pupils between the two sites.

Prior to making a final decision regarding allocation, parents are invited to advise the Admissions Officer in writing of any **exceptional circumstance** (as defined in point 1. below) regarding the child or family they would like taken into account when the site is allocated.

The following criteria is used to allocate a site at North Downs, as determined by the Headteacher & Governing Body:

1. Exceptional circumstances, as defined by the Headteacher & Governing Body
 - *A child needing exceptional arrangements is one who has a serious medical, physical or psychological condition or if there are sensitive and exceptional family-circumstances which make it essential that the child attends a specific site.*
2. The proximity of the applicant to both the Brockham and Betchworth sites, taken in relation to all other applicants that year
 - *As measured by the Surrey County Council Admission and Transport team's Geographical Information System.*
 - *Closer proximity to one site than the other does not mean automatic attendance at that site - there may be 30 applicants closer still.*

Please note that the site allocation process will take a number of weeks following parental acceptance of Surrey's offer.

Head Teacher: Mrs Jane Douglass
North Downs Primary School
Email: info@northdowns.surrey.sch.uk Telephone: 01737 843384
Main Office: Brockham Village, Wheelers Lane, Brockham, Surrey RH3 7LA
Betchworth Village, The Street, Betchworth, Surrey RH3 7DJ
Leigh Village, Tapners Road, Leigh, Surrey RH2 8NN

