



Head Teacher: Mrs Jane Douglass

North Downs Primary School
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10th October 2025

Dear Parents & Carers,

High Ashurst 2025

Not long now until our High Ashurst adventure begins. This is what's happening on the morning of Wednesday 15th October and details of our return on Friday 17th October.

Wednesday

- The children come into school at their normal time (no uniform), leave their bag/case in the hall, then go to their classroom **with their packed lunch. If you are waiting to say 'goodbye', please wait outside on the pavement on the opposite side of the road to school to avoid congestion.**
- I will be in the hall with Mrs Clark to receive any medication and answer any last minute queries. If your child uses an inhaler, we will have the one from the classroom.
- The High Ashurst minibuses will be arriving after registration and will park on the road outside school.
- The children will then come down to the hall to help load the trailers. We will be leaving about 9.20am.

Attending Staff for whole / part of the trip

Mrs Douglass, Miss Whitcher, Mrs Chase, Mrs Clark, Mrs Edwards and Mrs Warshawski. Mrs Scott will be joining us too.

- Please don't forget the children need a packed lunch for the first day. **Please don't pack this in their suitcase.** Their usual lunch box or plastic bag (named) will be fine.
- All bedding is provided by High Ashurst.
- Please also pack a black bin bag in their case for their dirty clothes.
- Reading books, cards, simple games can be packed for social times.
- The children can also bring a disposable camera should they wish to take photos. Please make sure it's named as often they are the same make and can get mixed up.

Friday

Our departure time is approx. 3.10pm so we will be back at Brockham about 3.30pm. This is always a bit chaotic no matter how well we try to organise it! We therefore ask that:

- **Parents come through the main gate but go to wait on the top playground (outside the year 5/6 block).**
- The children will disembark the minibus, bringing with them a suitcase from the trailer (which may or may not be theirs). All luggage will be left on the lower (Year3 & 4 playground) and children will then come to find you on the top playground.
- You will then meet your child, find your luggage then exit via the middle (Year 3) gate.

We are all very much looking forward to our little adventure. If you have any further questions, please get in touch.

Yours sincerely

Mrs J Douglass
Headteacher