



Be the best you can be, every day

Application for In-School Transfer between Village Sites

I would like to request a transfer for my child to an alternative village site of North Downs Primary School.

Child's Name:

DOB:

Current Year Group (or from September if new admission):

Current Class (as above):

Current Site (as above):

Preferred Site:

Exceptional Circumstances that you would like the Governing Body to consider:

.....
.....
.....

Please continue on the reverse of this sheet if required

If you have another child/children at North Downs, please indicate which village site they attend at the time of completing this form:

- 1.
- 2.

I confirm that I have read the allocation criterion as laid out in our Reception Site Allocation. I am aware that village site transfers will only be permitted with priority being accorded by distance or in 'exceptional' circumstances, as determined by the Governing Body and only if space becomes available at my chosen site.

Name: (please print)

Signed: Date:

**Head Teacher: Mrs Jane Douglass
North Downs Primary School**

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